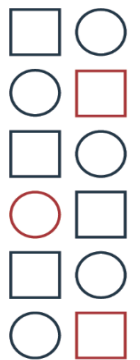




Project Coordinator Bridging the Fortification Gap in the Philippines (BFGP)

March 26, 2026

Deadline for receipt of submissions:
7th April 2026 at 11.59pm Ottawa time



PROJECT COORDINATOR BRIDGING THE FORTIFICATION GAP IN THE PHILIPPINES (BFGP)

TERMS OF REFERENCE (ToRs)

Nutrition International is recruiting an individual Consultant to perform the duties specified in this ToR. Nutrition International is committed to the fundamental principles of equal employment opportunity. Women are encouraged to apply.

BACKGROUND AND RATIONALE

Since 2017, Nutrition International (NI) has supported the Government of the Philippines in advancing evidence-based nutrition policies and programs. In November 2023, NI, through funding from the Quantedge Advancement Initiative (QAI), launched the Bridging the Fortification Gap in the Philippines (BFGP) project. This initiative aims to improve the dietary quality and micronutrient status of women, adolescent girls, and children under five by strengthening the enabling environment for wheat flour fortification (WFF) and universal salt iodization (USI).

The project focuses on addressing key policy, regulatory, and implementation gaps across the fortification value chain. This includes supporting the Government of the Philippines- particularly the National Nutrition Council (NNC), Department of Health (DOH), and other relevant agencies- to revise the national wheat flour fortification standard in line with World Health Organization (WHO) recommendations, including the addition of folic acid and the use of more bioavailable iron compounds, and strengthening capacity for implementation and regulatory monitoring. Key activities under the WFF workstream are directed towards provision of technical assistance to government agencies, updating the existing monitoring and reporting protocols and internal monitoring protocol of the fortified wheat flour producers, and providing training to government personnel and fortified wheat flour producers on regulatory monitoring and internal quality assurance and quality control practices respectively.

The project also focuses on active advocacy efforts towards the improvement of policies related to universal salt iodization (USI), providing a comprehensive landscape analysis of the current USI situation in the country, and advancing advocacy for mandatory iodization of food-grade salt at national and sub-national levels.

Implementation is carried out in close collaboration with key partners, including the Food Fortification Initiative (FFI) and the Iodine Global Network (IGN), and emphasizes capacity strengthening, stakeholder coordination, and data-driven decision-making aligned with national nutrition priorities.

The project has recently been extended and is expected to end by October 2027. Given the evolving policy landscape and the need for sustained engagement to advance key policy milestones and implementation processes, NI is seeking a Project Coordinator to provide dedicated in-country leadership, coordination, and oversight during the extension period.

PURPOSE OF THE CONSULTANCY

The purpose of this consultancy is to provide in-country project leadership and coordination to ensure the effective and timely implementation of BFGP activities during the extension period.

The Project Coordinator will play a critical role in driving stakeholder engagement, supporting policy advocacy efforts, strengthening partnerships, and ensuring alignment of project activities with government priorities and processes.

SCOPE OF WORK AND RESPONSIBILITIES

The Project Coordinator will oversee the successful implementation of project activities, provide technical guidance, and ensure strategic coordination across stakeholders. Specific responsibilities include:

Stakeholder Engagement and Coordination

- Lead coordination and engagement with government stakeholders to secure approvals, endorsements, and integration of project activities into government plans and processes in support of BFGP objectives.

Project Management and Implementation Oversight

- Lead in-country project management, including supervising activity execution and providing backstopping support to implementing partners, including FFI and IGN, to ensure timely and high-quality delivery.

Policy Advocacy Support

- Support advocacy efforts for implementation of revised wheat flour fortification standard and support facilitate development and/ or approval of policy instruments through engagement with government officials, civil society organizations and other key stakeholders.

Technical Quality Assurance

- Provide technical inputs and review key project documents and deliverables from implementing partners to ensure high-quality outputs aligned with project objectives.

Strategic Communications and Reporting

- Prepare concept notes, meeting minutes, briefing materials, and technical inputs to support ongoing government engagement.
- Contribute to donor reports, progress updates, and other communication materials as required.

DELIVERABLE

Key deliverables include:

- **Bi-monthly Progress Reports**
Summarizing progress on project activities, stakeholder engagement, key achievements, challenges, and next steps.
- **End-of-Contract Report**
A comprehensive report outlining activities completed, key results achieved, lessons learned, and recommendations for sustaining and advancing progress.

GENDER

Nutrition International is committed to gender equality. Consultants are required to indicate how they will ensure that gender equality considerations are included in the provision of TA, including how they are incorporated into deliverables. Examples of gender equality integration could include but are not limited to; ensuring government departments responsible for women are included wherever possible, gender sensitive indicators are included, emerging data is sex disaggregated, and relevant documentation related to gender is reviewed. Nutrition International's gender equality strategy as well as tools to support gender mainstreaming can be accessed here: [Program Gender Equality Strategy](#).

TIMELINE

- The consultancy is expected to run from April 2026 to October 2027, with an estimated level of effort of approximately five (5) days per month for up to a total of 90 days.

STATION / LOCATION

- The consultant will be based in Manila and will work closely with key project counterparts, including the Department of Health (DOH), the Food and Drug Administration (FDA), and implementing partner FFI

MANAGEMENT AND REPORTING/COORDINATION MECHANISM

- The Project Coordinator will report to the Global Portfolio Director, Nutrition Governance and work closely with the Regional Senior Technical Officer, LSFF, and the Sr. Global Portfolio Manager, LSFF, Asia, supervising the project, as well as with the Philippines Program team and other units at HQ as may be needed

PROFILE/ QUALIFICATIONS OF CONSULTANT

The Consultant should have the following profile:

Education:

- Advanced degree in public health, nutrition, health policy, international development, or a related field.

Skills and Competencies

- Excellent stakeholder engagement and relationship management skills, with the ability to navigate complex institutional environments, with diplomacy and tact.
- Excellent written and verbal communication skills, including experience preparing briefs, reports, and presentations for diverse audiences.
- Strong organizational and project management skills, with the ability to manage multiple priorities and meet deadlines.
- High level of initiative, adaptability, and problem-solving ability in dynamic and evolving contexts.

Language Skills:

- Fluency in written and spoken English is essential.

Experience:

- Minimum of 8–10 years of relevant professional experience in public health, nutrition, or related development sectors.
- Demonstrated experience in nutrition policy, governance, or large-scale public health program implementation, preferably in food fortification or micronutrient interventions.
- Strong understanding of nutrition governance, food fortification, and/or public health systems.
- Proven experience working with government stakeholders, including supporting policy development and advocacy processes.
- Experience in project management and coordination, including oversight of multiple partners (e.g., NGOs, government agencies, technical partners), timelines, and deliverables.
- Familiarity with the Philippines health and policy landscape and experience working in-country.
- Prior experience working with government ministries, departments, or agencies such as NNC, DOH, FDA is highly desirable and will be considered an asset.

APPLICATION PROCESS

Interested Consultants are invited to submit the following by email to TechnicalAssistance@NutritionIntl.org , copying takintunde@NutritionIntl.org and pkamboj@nutritionintl.org by April 07, 2026 23:59pm in Ottawa.

- Up-to-date curriculum vitae or resume.
- Cover Letter/ Suitability statement for the consultancy.

Additionally, applicants are expected to complete the [Technical Assistance Provider Recruitment Form - Nutrition International \(nutritionintl.org\)](#).

* The award of this Consultancy contract will be contingent on project funding availability.